

Supplier Survey

Field	Question	Answer	
ProjectName <i>(required)</i>	Name of the project for which you provide data:	ProjectName01	Name of Project 01
		ProjectName02	Name of Project 02
		irelevant	Not Relevant
PartnerName <i>(required)</i>	Partner Name to Who this data relates to:	PartnerName01	Name of Partner 01
		PartnerName02	Name of Partner 02
ReportPeriod <i>(required)</i>	Report period to which this data relates to:	NeedsAssessment	Needs Assessment
		ScopingStudy	Scoping Study
		BaseLine	Base-line Survey
		MidLine	Mid-line Survey
		EndLine	End-line Survey
		AdHoc	Ad Hoc Reporting
Description of the Supplier:			
SupplierName <i>(required)</i>	Supliers' Full Name:		
SupplierAddress <i>(required)</i>	Suppliers' contact details: <i>With enough detail so any person having this information can find this household back (incl. e.g. Tel, email, ... if needed)</i>		
SupplierUID <i>(required)</i>	Suppliers Unique Identification (UID) as used within the project <i>e.g. Barcode, shops' registration number, ...</i>		
GenderHeadOfBusiness <i>(required)</i>	The final say in decisions in particular around money for this business is made by who? <i>Determine if this person is male, female or other. In case you are unsure ask for confirmation!</i>	M	Male
		F	Female
		O	Other Gender
NbrFemaleEmployees <i>(required)</i>	Number of Females directly employed in this business?		
NbrMaleEmployees <i>(required)</i>	Number of Males employed in this business:		
NbrOtherEmployees <i>(required)</i>	Number of employees who identify with another gender type?		
SocioEcoStatus <i>(required)</i>	Economic status of the main owner of the business is:	Well-Off	Well-Off (e.g. Above 50 U\$D/HH-member/day)
		NonPoor	Not Poor (e.g Between 7-50 U\$D/HH-member/day)
		Poor	Poor ( e.g. Between 2-7 U\$D/HH-member/day)
		UltraPoor	Ultra Poor (e.g. < 2 U\$D/HH-member/day)

Field	Question	Answer										
WashBusiness <i>(required)</i>	Which are the main WASH Goods and Service that your business provides?	<table> <tr> <td>Sanitation</td><td>Sanitation Services such as Build, Maintain/Repair, Manage, Empty, ... Toilets/Latrines</td></tr> <tr> <td>WaterDelivery</td><td>Supply, Instal, Maintain/Repair, Treat, Delivery, ... of Water</td></tr> <tr> <td>NFIs</td><td>WASH goods such a as Soap, Sanitary Pads, Basins, Jerrycans, Bednets ... other non food items (NFIs) Supply, Whole-Sale, Sale, Delivery, ...</td></tr> <tr> <td>VectorControle</td><td>Vector Controle (Spray, Fumigation, ..) Services</td></tr> <tr> <td>SolidWaste</td><td>Solid Waste Services</td></tr> </table>	Sanitation	Sanitation Services such as Build, Maintain/Repair, Manage, Empty, ... Toilets/Latrines	WaterDelivery	Supply, Instal, Maintain/Repair, Treat, Delivery, ... of Water	NFIs	WASH goods such a as Soap, Sanitary Pads, Basins, Jerrycans, Bednets ... other non food items (NFIs) Supply, Whole-Sale, Sale, Delivery, ...	VectorControle	Vector Controle (Spray, Fumigation, ..) Services	SolidWaste	Solid Waste Services
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VectorControle	Vector Controle (Spray, Fumigation, ..) Services											
SolidWaste	Solid Waste Services											
Programme Support <i>Group relevant when: not(selected( \${ReportPeriod} , 'NeedsAssessment')) or not(selected( \${ReportPeriod} , 'ScopingStudy'))</i>												
SupportReceived <i>(required)</i>	Has / Had your businesses received any support in preparation off, during or following the recent events?	<table> <tr> <td>BeforeCrisis</td><td>Yes, we received support in preparation of possible events</td></tr> <tr> <td>DuringCrisis</td><td>Yes, we received support during the crisis</td></tr> <tr> <td>AfterCrisis</td><td>Yes, we received support after the crisis</td></tr> <tr> <td>No</td><td>No, we did not receive any support, be it before, during or after the recent events</td></tr> </table>	BeforeCrisis	Yes, we received support in preparation of possible events	DuringCrisis	Yes, we received support during the crisis	AfterCrisis	Yes, we received support after the crisis	No	No, we did not receive any support, be it before, during or after the recent events		
BeforeCrisis	Yes, we received support in preparation of possible events											
DuringCrisis	Yes, we received support during the crisis											
AfterCrisis	Yes, we received support after the crisis											
No	No, we did not receive any support, be it before, during or after the recent events											
ErrorMsg01	You can not answer "YES" and "NO" at the same time in the previous question! <i>Please return to the previous question and check your answer.&lt;br/&gt;Note that, if supplier received any help from programme, choose between before, during and after the crisis (as appropriate).&lt;br/&gt;If supplier was not included in the programme choose the last option: "No"</i> <i>Question relevant when: (selected( \${SupportReceived} , 'BeforeCrisis') or selected( \${SupportReceived} , 'DuringCrisis') or selected( \${SupportReceived} , 'AfterCrisis')) and selected( \${SupportReceived} , 'No')</i>											

Field	Question	Answer	
SupportReceivedBefore <i>(required)</i>	Which Kind of Support Did Your Business Receive in Preparation of a Possible Crisis? <i>This might have been a while ago so it is good to remind people to think back.</i> <i>Question relevant when: selected( \${SupportReceived} , 'BeforeCrisis')</i>		TrainingBM Training in Business Management and/or Accounting / Book Keeping
			Logistics Help with Logistics
			Funding Access to Funding / Credit for my Business
			NetworkSupport Network Support and Expansion
			Equipment/Goods Provision of Goods and/or Equipment for my Business
			ContractFacilitation Contract Facilitation with Suppliers
			Training Training Related to Quality of Goods / Services my Business Provides
			CostumerCare Costumer Targeting and/or Costumer Care
TimeSupportBefore <i>(required)</i>	Time of support in days, including, workshops, group discuss or for self study if materials were provided before the events. <i>If you received only a one hour training and nothing more add the hour as 0.1 day; 2 hours as 0.2; Half a day as 0.5 days</i> <i>Question relevant when: selected( \${SupportReceived} , 'BeforeCrisis')</i> <i>Response constrained to: .&gt;=0.05</i>		
ValueSupportBefore <i>(required)</i>	What do you Estimate is the Total Value (in U\$D) of the Support you Received Either in Cash, Loans, or Goods to Support Your Business Before the Events? <i>This is a rough "off the top of one's head" estimation not an exact calculation of which the value can be 0 (zero) if none was received.</i> <i>Question relevant when: selected( \${SupportReceived} , 'BeforeCrisis')</i>		

Field	Question	Answer	
SupportReceivedDuring <i>(required)</i>	Which Kind of Support Did Your Business Receive in During the Crisis? <i>This might have been a while ago so it is good to remind people to think back.</i> <i>Question relevant when: selected( \${SupportReceived} , 'DuringCrisis')</i>		TrainingBM Training in Business Management and/or Accounting / Book Keeping
			Logistics Help with Logistics
			Funding Access to Funding / Credit for my Business
			NetworkSupport Network Support and Expansion
			Equipment/Goods Provision of Goods and/or Equipment for my Business
			ContractFacilitation Contract Facilitation with Suppliers
			Training Training Related to Quality of Goods / Services my Business Provides
			CostumerCare Costumer Targeting and/or Costumer Care
ValueSupportDuring <i>(required)</i>	What do you Estimate is the Total Value (in U\$D) of the Support you Received Either in Cash, Loans, or Goods to Support Your Business During the Events? <i>This is a rough "off the top of one's head" estimation not an exact calculation of which the value can be 0 (zero) if none was received.</i> <i>Question relevant when: selected( \${SupportReceived} , 'DuringCrisis')</i>		
TimeSupportDuring <i>(required)</i>	Time of support in days during the events, including, workshops, group discuss or for self study if materials were provided. <i>If you received only a one hour training and nothing more add the hour as 0.1 day; 2 hours as 0.2; Half a day as 0.5 days</i> <i>Question relevant when: selected( \${SupportReceived} , 'DuringCrisis')</i> <i>Response constrained to: .&gt;=0.05</i>		

Field	Question	Answer	
SupportReceivedAfter <i>(required)</i>	What Kind of Support Did Your Business Received Following (After) Recent Events:  <i>Question relevant when: selected( \${SupportReceived} , 'AfterCrisis')</i>		TrainingBM Training in Business Management and/or Accounting / Book Keeping
			Logistics Help with Logistics
			Funding Access to Funding / Credit for my Business
			NetworkSupport Network Support and Expansion
			Equipment/Goods Provision of Goods and/or Equipment for my Business
			ContractFacilitation Contract Facilitation with Suppliers
			Training Training Related to Quality of Goods / Services my Business Provides
			CostumerCare Costumer Targeting and/or Costumer Care
TimeSupportAfter <i>(required)</i>	Time of support in days provided after the events, including, workshops, group discuss or for self study if materials were provided.  <i>If you received only a one hour training and nothing more add the hour as 0.1 day; 2 hours 0.2; Half a day 0.5</i> <i>Question relevant when: selected( \${SupportReceived} , 'AfterCrisis')</i> <i>Response constrained to: .&gt;=0.05</i>		
ValueSupportAfter <i>(required)</i>	What do you Estimate is the Total Value (in U\$D) of the Support you Received Either in Cash, Loans, or Goods to Support Your Business?  <i>This is a rough "off the top of one's head" estimation not an exact calculation of which the value can be 0 (zero) if none was received.</i> <i>Question relevant when: selected( \${SupportReceived} , 'AfterCrisis')</i>		
InvestAssistance <i>(required)</i>	Did you invest the support received in any of the following?  <i>Question relevant when: \${ValueSupportAfter} &gt; 0 or \${ValueSupportBefore} &gt; 0 or \${ValueSupportDuring} &gt; 0</i>		DebtRepayment Debt Repayment
			PremisesRepairs Repairs to Premises
			StorageRepaires Repairs to Storage
			Stocking Purchase of Stock
			RunningCosts Running Costs
			Other Other (Specify)
OtherInvestm <i>(required)</i>	Specify " Other" Investment  <i>Question relevant when: selected( \${InvestAssistance} , 'Other')</i>		
ACCESS TO FUNDING  <i>Group relevant when: not(selected( \${SupportReceived} , 'No'))</i>			

Field	Question	Answer	
SuitableAssistance <i>(required)</i>	Is or Was the Support You Received Suitable for the Needs of Your Business? <i>Would it probably have been more difficult or less easy without the support to run your business?</i>	VerySuitable	Yes, very suitable
		SomewhatSuitable	Yes, to some extent suitable
		DontKnow	Don't know
		NotReallySuitable	Not really suitable
		NotAtAllSuitable	Not at all suitable
EffectAssistance <i>(required)</i>	Has or Had the Support you Received an Effect on Your Business?	Positive	Yes, the support ha(s/d) a positive effect on my business
		Negative	Yes, the support ha(s/d) a negative effect on my business
		NoEffects	No, the support ha(s/d) no effect on my business
		DontKnow	I don't know or I'm unsure if it had and effect om my business
RequiredEffort <i>(required)</i>	Is / Was participation in the programme worth the effort it required from your business?	Yes	Yes
		No	No
		DontKnow	Don't know / Not sure
EffortReason	Can you tell us the main effort required in participation in the programme?		
Credit <i>(required)</i>	Did participation in the programme help your business to secure credit?	Yes	Yes
		No	No
		DontKnow	Don't know / Not sure
CreditSource <i>(required)</i>	Do you have at this moment a reliable source of credit if your business would need it?	Yes	Yes
		No	No
		DontKnow	Don't know / Not sure
SuppliesAvailable <i>(required)</i>	Are you at this moment able to source all of the necessary supplies, services and materials for your business?	Yes-Everything	Yes, I can find everything
		Yes-Most	Yes, I can find most of it
		DontKnow	Don't know / Not sure
		Not-Most	No, Most of it I can not find
		Nothing	No, I can not find anything
DEMAND, SUPPLY AND RECOVERY			
Supply <i>(required)</i>	At this moment, can you supply all people who turn to you for WASH goods / services?	Yes-All	Yes, I Can supply all what people expect me/us to supply
		Yes-AlmostAll	Yes, I Can supply almost all what people expect me/us to supply
		Yes-Most	Yes, I Can supply most of what people expect me/us to supply
		No-Most	No, I Cannot supply most of what people expect me/us to supply
		Nobody	No, I Cannot supply anything of what people expect me/us to supply
Demand <i>(required)</i>	Has demand for WASH goods and services changed since the support by the programme in this area?	Increased	Yes, it increased
		Decreased	Yes, it decreased
		NoChange	No, it did not change
		DontKnow	Don't know or unsure

Field	Question	Answer	
CostumerChange <i>(required)</i>	Did the number of your customers coming to your business changed since the programme started?	Increased	Yes, it increased
		Decreased	Yes, it decreased
		NoChange	No, it did not change
		DontKnow	Don't know or unsure
PriceChange <i>(required)</i>	Has the level of competition between traders in this area, influenced the prices since the programme started? <i>In case trades are not included in the programme you might have to explain the programme briefly</i>	Increased	Yes, prices increased
		Decreased	Yes, prices decreased
		NoInfluence	No influence on prices
		DontKnow	Don't know
StablePrices <i>(required)</i>	Do you maintain the same prices for your goods and services?	Never	Yes, My prices never change
		Yearly	Yes, My prices rarely change but sometimes I have to change them some years
		Monthly	No, I change my prices almost monthly
		Weekly	No, I change my prices almost weekly
		Daily	No, I change my prices daily or negotcate them for each sale
ReasonPrices <i>(required)</i>	Name the 3 most important factors, which according to you determine the price of WASH goods & service in your area? <i>Question relevant when: selected( \${StablePrices} , 'Monthly') or selected( \${StablePrices} , 'Weekly') or selected( \${StablePrices} , 'Daily')</i>		
BusinessRunning <i>(required)</i>	Did you manage to keep your business running throughout the recent events? <i>Question relevant when: selected( \${ReportPeriod} , 'MidLine') or selected( \${ReportPeriod} , 'EndLine') or selected( \${ReportPeriod} , 'AdHock')</i>	Yes	Yes, without (any) problems
		Yes-Struggled	Yes, but was struggling
		No	No, not really
BusinessCurrentlyRunning <i>(required)</i>	Is your business currently operational?	Yes	Yes
		No	No
AmountOfSupport <i>(required)</i>	Was the support received enough to return or maintain your business operational? <i>Question relevant when: not(selected( \${SupportReceived} , 'No'))</i>	NotEnough	Not enough
		Enough	Right amount
		MoreThanEnough	More than enough
BusinessComparison <i>(required)</i>	Compared with time before the crisis, how is your business doing now? <i>Question relevant when: selected( \${BusinessCurrentlyRunning} , 'Yes')</i>	Same	Same as before the crisis
		Better	Better than before the crisis
		Worst	Worst than before the crisis
		DontKnow	Don't really know
FaceChangeBefore <i>(required)</i>	Due to support my business received BEFORE the crisis, I ... <i>Question relevant when: selected( \${SupportReceived} , 'BeforeCrisis')</i>	DoBetter	... can face changes in the market better than before crisis
		DoSame	... can face changes in the market same as before crisis
		DoLess	... can face changes in the market less than before crisis

Field	Question	Answer	
FaceChangeAfter <i>(required)</i>	Due to support my business received DURING and/or AFTER the crisis, I ...  <i>Question relevant when: selected( \${SupportReceived} , 'DuringCrisis') or selected( \${SupportReceived} , 'AfterCrisis')</i>	DoBetter	... can face changes in the market better than before crisis
		DoSame	... can face changes in the market same as before crisis
		DoLess	... can face changes in the market less than before crisis
IncomeChange <i>(required)</i>	If you compare with the time before the crisis (or programme commence), has your business revenue changed?  <i>Question relevant when: selected( \${BusinessCurrentlyRunning} , 'Yes')</i>	Increased	Yes, Positively - I earn more money
		Decreased	Yes, Negatively - I have earn less money
		Same	No - I earn the same
		DontKnow	Don't know
WATER SUPPLY QUALITY AND AVAILABILITY <i>Group relevant when: selected( \${WashBusiness} , 'WaterDelivery') and selected( \${BusinessCurrentlyRunning} , 'Yes')</i>			
WaterProvisionAgreed <i>(required)</i>	Do you supply water as agreed with implementing partner?  <i>Question relevant when: not(selected( \${SupportReceived} , 'No'))</i>	Yes	Yes
		No	No
WaterDeliveryObservation <i>(required)</i>	Verify and check if they comply with SPHERE or other agreed standards?  <i>Compare with standards and agreed verifications methods as stipulated in agreements, contracts and training. Question relevant when: not(selected( \${SupportReceived} , 'No'))</i>	Yes	Yes
		No	No
WaterAvailable <i>(required)</i>	Were all Water goods/services your business supplies available for your costumers over the past 2 weeks?	Yes	Yes
		No	No
UnavailableWaterRefSupplier <i>(required)</i>	Which of the following goods/services were NOT available over the past 2 weeks?  <i>This is only about goods and services the supplier normally supplies. If none of these goods are supplied by the supplier mark Not Relevant. Do not tick goods or services that are not relevant to the interviewed supplier. Question relevant when: selected( \${WaterAvailable} , 'No')</i>	RefGoodOrService01	Reference good or service 01
		RefGoodOrService02	Reference good or service 02
		RefGoodOrService03	Reference good or Service 03
		NotRelevant	Not Relevant
DurationWaterRef01UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 01) unavailable over the past two week?  <i>Remember how unavailable was defined during the survey training Question relevant when: selected( \${UnavailableWaterRefSupplier} , 'RefGoodOrService01')</i>		
DurationWaterRef02UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 02) unavailable over the past two week?  <i>Remember how unavailable was defined during the survey training Question relevant when: selected( \${UnavailableWaterRefSupplier} , 'RefGoodOrService02')</i>		
DurationWaterRef03UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 03) unavailable over the past two week?  <i>Remember how unavailable was defined during the survey training Question relevant when: selected( \${UnavailableWaterRefSupplier} , 'RefGoodOrService03')</i>		
SANITATION QUALITY AND AVAILABILITY <i>Group relevant when: selected( \${WashBusiness} , 'Sanitation') and selected( \${BusinessCurrentlyRunning} , 'Yes')</i>			
SanitationProvisionAgreed <i>(required)</i>	Do you provide Sanitation goods/service as agreed with implementing partner?  <i>Question relevant when: not(selected( \${SupportReceived} , 'No'))</i>	Yes	Yes
		No	No
SanitationObservation <i>(required)</i>	Verify goods/services and check if they comply with SPHERE or other agreed standards?  <i>Compare with standards and agreed verifications methods as stipulated in agreements, contracts and training. Question relevant when: not(selected( \${SupportReceived} , 'No'))</i>	Yes	Yes
		No	No
SanitationAvailable <i>(required)</i>	Were all Sanitation goods/services your business supplies available for your costumers over the past 2 weeks?	Yes	Yes
		No	No



Field	Question	Answer	
UnavailableSanRefSupplier <i>(required)</i>	Which of the following goods/services were NOT available over the past 2 weeks? <i>This is only about goods and services the supplier normally supplies. If none of these goods are supplied by the supplier mark Not Relevant. Do not tick goods or services that are not relevant to the interviewed supplier.</i> <i>Question relevant when: selected( \${SanitationAvailable} , 'No')</i>	RefGoodOrService01	Reference good or service 01
		RefGoodOrService02	Reference good or service 02
		RefGoodOrService03	Reference good or Service 03
		NotRelevant	Not Relevant
DurationSanRef01UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 01) unavailable over the past two week? <i>Remember how unavailable was defined during the survey training</i> <i>Question relevant when: selected( \${UnavailableSanRefSupplier} , 'RefGoodOrService01')</i>		
DurationSanRef02UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 02) unavailable over the past two week? <i>Remember how unavailable was defined during the survey training</i> <i>Question relevant when: selected( \${UnavailableSanRefSupplier} , 'RefGoodOrService02')</i>		
DurationSanRef03UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 03) unavailable over the past two week? <i>Remember how unavailable was defined during the survey training</i> <i>Question relevant when: selected( \${UnavailableSanRefSupplier} , 'RefGoodOrService03')</i>		
HYGIENE NFIs QUALITY AND AVAILABILITY <i>Group relevant when: selected( \${WashBusiness} , 'NFIs') and selected( \${BusinessCurrentlyRunning} , 'Yes')</i>			
NFIProvisionAgreed <i>(required)</i>	Do you provide non-food items (NFIs) as agreed with implementing partner? <i>Question relevant when: not(selected( \${SupportReceived} , 'No'))</i>	Yes	Yes
		No	No
NFIObservation <i>(required)</i>	Verify goods and check if they comply with SPHERE or other agreed standards? <i>Compare with standards and agreed verifications methods as stipulated in agreements, contracts and training.</i> <i>Question relevant when: not(selected( \${SupportReceived} , 'No'))</i>	Yes	Yes
		No	No
NFIAvailable <i>(required)</i>	Were all NFIs that your business supplies available for your costumers over the past 2 weeks?	Yes	Yes
		No	No
UnavailableNFIFRefSupplier <i>(required)</i>	Which of the following goods were NOT available over the past 2 weeks? <i>This is only about goods and services the supplier normally supplies. If none of these goods are supplied by the supplier mark Not Relevant. Do not tick goods or services that are not relevant to the interviewed supplier.</i> <i>Question relevant when: selected( \${NFIAvailable} , 'No')</i>	RefGoodOrService01	Reference good or service 01
		RefGoodOrService02	Reference good or service 02
		RefGoodOrService03	Reference good or Service 03
		NotRelevant	Not Relevant
DurationNFIFRef01UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 01) unavailable over the past two week? <i>Remember how unavailable was defined during the survey training</i> <i>Question relevant when: selected( \${UnavailableNFIFRefSupplier} , 'RefGoodOrService01')</i>		
DurationNFIFRef02UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 02) unavailable over the past two week? <i>Remember how unavailable was defined during the survey training</i> <i>Question relevant when: selected( \${UnavailableNFIFRefSupplier} , 'RefGoodOrService02')</i>		
DurationNFIFRef03UnavSupplier <i>(required)</i>	How may days was the (Reference Good or service 03) unavailable over the past two week? <i>Remember how unavailable was defined during the survey training</i> <i>Question relevant when: selected( \${UnavailableNFIFRefSupplier} , 'RefGoodOrService03')</i>		
MARKET MONITORING FORM (1)		(Repeated group)	
namewash <i>(required)</i>	Name of WASH good or service business is supplying:		
washavailableinshop <i>(required)</i>	Is (NAME OF WASH GOOD/SERVICE) available in your shop today? <i>Can also be the materials for providing a certain Service. E.g. enough materials to make 22 SanPlats.</i>	Yes	Yes
		No	No
quantityinshop <i>(required)</i>	How many (NAME OF WASH GOOD/SERVICE) are available in your shop today? <i>Question relevant when: selected( \${washavailableinshop} , 'Yes')</i>		
UnitOfSale <i>(required)</i>	What is the unit of sale for (WASH GOOD?SERVICE)?		
stocks <i>(required)</i>	How many (WASH GOOD/SERVICE) do you have in stocks today? <i>This means a stock owned by the shop-owner, elsewhere than the shop.</i>		
price <i>(required)</i>	What is the price per unit of (WASH GOOD/SERVICE) in your shop today? [specify currency!] <i>E.g. enough fuel for the delivery of 1200 units of water in which the unit is 20liters</i> <i>Question relevant when: selected( \${washavailableinshop} , 'Yes')</i>		